

## TITAN CHILDCARE RULES & REGULATIONS (SEPTEMBER 2019)

1. A parent or legal guardian of the child **MUST** be the ones to reserve for childcare service.
2. Children must be at least **6 months** of age through **12 years** of age to enter childcare area.
3. A Childcare Release Form must be signed prior to first visit and every year after.
4. Childcare is limited to a **2 hours maximum** time per visit. If over this time, fee structure is a **\$2.00** charge/per child for the first 15 minutes, and **\$5.00** charge/per child for each additional 15 minutes will be payable by cash at time of visit. **NO** exception
5. Reservations through one of the following reservation options are required to ensure adequate staffing. Cancellations of reservations must be taken care of by the member who made the reservations by calling the Titan Front Desk at 918.895.8000. Reservation not used or cancelled at least 1 hour prior to the reservation time will subject the member to a cancellation fee of \$5/child/reservation.
6. Due to space limitations, members may not bring in children other than their own.
7. Each child is allowed up to **14** hours per week in our Childcare area.
8. Parents must remain on the Titan Main facility premise at all times while child is in the childcare room.
9. Only the child's parents and Titan staff are permitted in the childcare area.
10. Our childcare strives to provide appropriate videos, books, & play activities in our playrooms; However, Titan Sports does not assume any liability or responsibility for the content of any video, book, or activity.
11. Titan Childcare observes a policy where parents will be contacted and asked to retrieve their child if their child cries consistently for 15 minutes or more.
12. The parent that signed their child **in** are required to sign their **out** at each visit with wristband verification.
13. Children with any visible signs of sickness will not be permitted in our Childcare area. These symptoms include, but are not limited to: runny nose with yellow or green mucus, fever, wet cough, pink eye, rashes, lice, ringworm, etc. Childcare staff will not administer any type of medication.
14. Due to food allergies, **food is not permitted in the childcare room**. Bottles for infants are acceptable but must be prepared and labeled with the child's name by the child's parents.
15. Spill proof cups with lids and/or prepared baby bottles are accepted. Such items must be labeled with the child's name and content due to allergies of others. Parents - be mindful that a water fountain is **NOT** located in either of our childcare areas so please provide a water bottle for your child depending on the length of their stay and activity level.
16. Children should be fed and use the restroom, or have diapers changed, prior to check in. If the child must use the restroom or needs a diaper change, the parent will be paged to assist the child
17. Staff does not change diapers or take any children to the restroom. If an accident occurs, the parent will be called to do so.
18. Titan staff will enforce a behavioral guideline for the protection of the children & employees. This guideline covers all instances of biting, pinching, fighting, or other acts that may cause physical or emotional pain to others. We reserve the right to deny further admittance to Titan Childcare at our sole discretion.
19. Toys brought from home are permitted at the staff's discretion. Titan and Staff are not responsible for lost, stolen or left behind items.
20. Children **MUST** wear shoes at all times while in the facility in case of an emergency
21. The childcare room is provided, but not considered as part of a members agreement privileges. Said service may be provided or discontinued at the option of the Club.
22. Titan will make every effort to accommodate the needs of all children. However, the childcare is not staffed or equipped to provide special care for anyone requiring individual or specialized care or attention.
23. Member agrees and consents that Titan may use photographs, interviews, videos, and any other media featuring you and/or your children for purposes of advertising, illustration, broadcast, or distribution in any legal manner, and you waive any claim for compensation for such use.
24. Emergency Services will be contacted in the event of a medical emergency. You consent that the minor child may receive medical treatment deemed advisable by emergency service personnel, and that you will be responsible for any medical expenses incurred by the minor.
25. Titan reserves the right to refuse service to anyone for any reason and reserves the right to change or modify policies and procedures at any time.